



**Uttarakhand Renewable Energy Development Agency (UREDA)**

(Department of Renewable Source of Energy, Govt. of Uttarakhand)

UrjaPark Campus, Industrial Area, Patel Nagar, Dehradun 248001

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No. 1615 /UREDA/ EC/249/ EOI/2019-20

Date: 16 October, 2019

To,

**Electrical Research And Development Association,  
ERDA Road,GIDC., Makarpura,  
Vadodara,Gujarat-390010**

**Subject : Empanelment of Energy Audit Firm/Agency with Uttarakhand Renewable Energy Development Agency (UREDA) for period upto 31/03/2022**

Sir,

This is with reference to your application for empanelment of Energy Audit Firm/Agency with UREDA in response to UREDA EOI no. 01/UREDA/EC/249/EoI/2019-20 dated 23/08/2019.

1. In above reference, it is to inform that your firm has been empanelled for energy audit & energy conservation related work in the state of Uttarakhand under the following terms & conditions:
  - a) The empanelment shall be only valid for operating under UREDA's Energy Conservation Activities & Programs within Uttarakhand State for a specified period upto 31/03/2022.
  - b) The empanelment is subject to yearly review by UREDA and shall be liable for cancellation in case of non-performance or violation of any of the terms and conditions.
  - c) The empanelled of Energy Audit Firms/Agencies shall be obliged to submit yearly work report pertaining to their overall activity.
  - d) The empanelled of Energy Audit Firms/Agencies shall be required to actively participate in UREDA EC Programs during this period.
  - e) The empanelled of Energy Audit Firms/Agencies shall abide by the scope of work and the terms and conditions of the assignment given by UREDA.
  - f) The empanelled of Energy Audit Firms/Agencies shall be required to participate in all the meetings and workshop conveyed by the Agency, periodically for reviewing the progress of the Programme.
2. The financial offers for specific work related to Energy Efficiency & Energy Conservation Activities will be invited time to time by UREDA as and when required.
3. Please note that this is simply an intimation and neither an authority nor a work order for any purpose whatsoever. In future at any time or at any stage if it is found that information / documents submitted by your firm are not true, empanelment of your firm will be cancelled from immediate effect.

Yours Sincerely,

W21  
16.10.2019  
(Capt. Alok Shekhar Tiwari)

Director